



# CAROLINA BAY

## Application to Reserve Carolina Bay Community Park

Located near Carolina Bay Drive & Rutherford Way, Charleston, SC 29414

1. All homeowners will be required to fill out the reservation application and complete along with a \$100 security deposit.

- The security deposit must be in check form. (Checks must be made out to Carolina Bay POA)
- The application and security deposit must be submitted to the Association office 7 days prior to the reservation date and before being secured on the community calendar.
- If the area utilized isn't cleaned up, the \$100 security deposit will be cashed and applied towards cleaning up the park. Owners who do not comply with the cleanup duty policy could potentially run the risk of losing the privilege to reserve the park and any other facility for private reservations in the future.

2. Homeowners Association dues must be current in order to reserve the park for private use.

3. Once party is over, the members of the party must vacate from reserved area.

- No reservations on holidays.
- Adequate supervision is required for children.
- Any group 15 people or larger must submit a reservation.
- Failure to submit a reservation may be subject to fining.

*By completing this reservation form, you agree to adhere to all reservation rules and understand you are responsible for your guests. Please complete section below and submit to the Association Office with the \$100 Security Deposit made payable to Carolina Bay POA.*

**Member's Name:** \_\_\_\_\_

**Reservation Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Nature of Reservation:** \_\_\_\_\_

**Phone Number (s):** \_\_\_\_\_

**Email:** \_\_\_\_\_

Return form and deposit check to:  
Carolina Bay POA - 201 Sigma Drive Suite 350, Summerville, SC 29486